

JOB DESCRIPTION: Advanced Nurse Practitioner

Job summary:

As an independent Nurse Practitioner to share workload and responsibility with GPs by assessing patients with undifferentiated and undiagnosed problems, making assessment of their needs, implement, evaluate, and prescribe programmes of care and refer as appropriate. Provide a service complementary to GPs. Provide high quality, easily accessible service.

Knowledge, skills, and experience required:

Advanced Nurse Practitioner qualification – educated to Degree / Masters level

Nurse Prescribing qualification

Management experience

Evidence of clinical leadership

Excellent communication and interpersonal skills

Good organisational skills

IT literate

Knowledge/understanding of National Health Policy and Frameworks for Primary Care

Managerial skills:

Actively promote and support development of integrated working in collaboration with other primary care professionals

Ensure effective communication, at all levels, participate in receiving and delivering team brief

Ensure effective liaison with other health professionals, services, and agencies to enable the delivery of integrated patient focused service

Clinical:

Ensure access and delivery of primary care clinical services to the practice population.

To assess, diagnose, plan treatment & care, implement, prescribe, refer, and evaluate programmes of care for patients presenting with undifferentiated or undiagnosed conditions.

Participating in clinical supervision and actively participate in meetings ensuring own clinical supervision needs are met.

Provide professional and clinical advice.

Promote evidence-based practice.

Participate in teaching and mentoring nursing students and other health professionals and Nurse Practitioner degree students.

Be aware of and ensure clinical governance and risk management for the practice.

Ensure own clinical competence and updating through ongoing professional development.

Safeguarding Children & Vulnerable Adults:

Safeguarding is everyone's responsibility, and all employees are required to always act in such a way that safeguards the health and well-being of children and vulnerable adults. Familiarisation with, and adherence to, the appropriate organisational Safeguarding Policies and any associated guidance is an essential requirement of all employees as is participation in related mandatory/statutory training. All employees must ensure that they understand and act in accordance with this clause. If you do not understand exactly how this clause relates to you personally then you must ensure that you seek clarification from your immediate manager as a matter of urgency. Equally, all managers have a responsibility to ensure that their team members understand their individual responsibilities with regard to Safeguarding Children and Vulnerable Adults.

Health and Safety:

Employees must be aware of the responsibilities placed upon them under the Health and Safety at Work Act (1974), to ensure the agreed safety procedures are carried out to maintain a safe environment for employees and visitors. To ensure that Practice's Policies are understood and observed and that procedures are followed.

To ensure the appropriate use of equipment and facilities and the environment is maintained in good order. To take the necessary precautions to safeguard the welfare and safety of themselves, patients, staff and visitors, in accordance with the Health and Safety at Work Act. To undertake appropriate Health and Safety training to support safe working practice including, where appropriate, its management.

Policies and Procedures:

All employees are subject to the policies and procedures of Ludham and Stalham Green Surgeries. This job description should be regarded as a guide to the duties required and is not definitive or restrictive in any way. The duties of the role may be varied from time to time in response to changing circumstances. The job description does not form part of the contract of employment and may be amended from time to time in consultation with the post holder.

PERSON SPECIFICATION

EDUCATION AND QUALIFICATIONS:

- Membership of a professional body.
- Recognised Nurse Practitioner qualification or equivalent training.
- Independent prescribing qualification.
- Evidence of CPD.
- Nurse Revalidation.

SKILLS AND ABILITIES:

- Safe and effective clinical practice remaining within boundaries of competence and limitations.
- Knowledge and application of chronic disease management.
- Ability to diagnose and treat minor illness recognising when referral to another professional is necessary
- Competent IT and computer skills.
- Ability to communicate at all levels.
- Excellent team working skills, working as part of a small team within a large team.
- Time management including the ability to work without direct supervision and determine own workload priorities.
- Ability to work under pressure.
- Ability to identify, work through and resolve problems.
- Ability to recognise matters of confidential nature and respect as such.
- Ability to work within and adapt to a changing environment
- Ability to work between both sites and provide home visits as required
- Proactive 'can do' attitude.

KNOWLEDGE AND UNDERSTANDING:

- Understanding of the NMC Code of Professional Conduct and The Scope of Professional Practice.
- Good understanding of the GP contract, QoF and Enhanced Services

This job description is subject to periodic review, signature and revision as circumstances dictate.

Signed and agreed

Post holder

Name

Date

Signed and agreed

Practice Manager

Name

Date