**THE MILLWOOD PARTNERSHIP**

Job Description and Person Specification

Role General Practice Based Pharmacist

Base Millwood and Falkland Surgeries

Salary Commensurate with qualification and experience

Reports to The Partners

**JOB PURPOSE**

Provide expertise in clinical medicines review and address public health and social needs of patients in GP practices.

Reduce inappropriate poly-pharmacy and wasteful prescribing through clinical medication review.

**CORE DUTIES AND RESPONSIBILITIES**

* Reconcile medicines following hospital discharge and work with patients and community pharmacists to ensure patients receive the medicines they need post discharge.
* Contribute to reductions in medicine related hospital admissions and readmissions by supporting patients to get the best outcomes from their medicines and identifying and addressing medicines related issues.
* Perform routine medication review of patients.
* Interface with CCG, community and hospital pharmacy colleagues as well as other practice pharmacists
* Development and promotion of the electronic repeat dispensing service.
* Manage the repeat prescribing reauthorisation process by reviewing requests for repeat prescriptions and medicines reaching review dates.
* Increase quality and safety of prescribing through mechanisms such as audit and PDSA cycles.
* Manage practice formularies to improve the quality, safety and cost effectiveness of prescribing.
* Improve cost effectiveness and safety of prescribing using the Eclipse toolkit.
* Implement drug withdrawals and alerts e.g. MHRA, aimed at improving medicines safety.
* Work with primary care professional and patients to implement NICE and other evidence based guidelines.
* Run clinics where medicines are the main interventions (e.g. hypertension, minor illness).
* Contribute to multi-morbidity reviews and multidisciplinary reviews.
* Provide medicines information and training to Practice healthcare professionals and admin staff.
* Review daily Pathology results for patients on known medicines.
* Act as a source of medicines information for all of the practice team and patients (e.g. around doses, side effects, adverse events, possible alternatives e.g. around out of stocks).
* Improve prescribing practice through educational support for all prescribers within the practice
* Support and guide the prescription clerk, particularly around reauthorisation, supply and other medicines management and information issues.
* Lead on where changes in evidence require changes in prescribing across patient population e.g. where a drug is withdrawn or indications change
* Liaise with colleagues in community pharmacy to align support for medicines adherence such as MUR and NMS

This job description is not an exhaustive description of the role and requirements may change with the needs of the business.

**Person Specification**

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|  | Essential | Desirable |
| EDUCATION, TRAINING AND DEVELOPMENT | Degree in Pharmacy with a minimum of 2 years post graduate experience in pharmacy  Registration with the General Pharmaceutical Council  Member of the Royal Pharmaceutical Society  Evidence of continuous professional development activity and keeps up to date with relevant clinical practice  Has an awareness of the breadth of common acute and long term conditions that are likely to be seen in a general medical practice | Member of or working towards (through foundation) RPS Faculty membership  May hold or be working towards a prescribing qualification  May hold or be working towards a postgraduate pharmacy qualification |
| MANAGEMENT AND LEADERSHIP | Demonstrates understanding of the implications of local and national priorities for the practice and its population  Demonstrates understanding of, and conforms to, relevant standards of practice  Demonstrates ability to identify and resolve risk management issues according to policy/protocol  Demonstrates understanding of the pharmacy role in governance and is able to implement this appropriately within the workplace  Demonstrates ability to improve quality within limitations of service | Demonstrates ability to motivate self and the practice team to achieve goals |
| INTERPERSONAL SKILLS | Demonstrates ability to work as a member of a team  Is able to recognise personal limitations and refer to more appropriate colleague(s) when necessary | Recognises the roles of other colleagues within the organisation and their role to patient care  Demonstrates use of appropriate communication with relevant stakeholders |
| EXPERT PROFESSIONAL PRACTICE | Demonstrates general pharmaceutical skills and knowledge in core areas  Needs Assessment  Demonstrates accountability for delivering professional expertise and direct service provision as an individual  Demonstrates ability to use skills in a range of routine situations requiring analysis or comparison of a range of options  Recognises priorities when problem-solving and identifies deviations from the normal pattern and is able to refer to seniors or GPs when appropriate  Is able to follow legal, ethical, professional and organisational policies/procedures and codes of conduct  Involves patients in decisions about prescribed medicines and supporting adherence as per NICE guidance |  |
| COLLABORATIVE WORKING RELATIONSHIPS | Recognises the roles of other colleagues within the organisation and their role to patient care  Demonstrates use of appropriate communication to gain the co-operation of relevant stakeholders Demonstrates ability to work as a member of a team | Ability to liaise with CCG colleagues including CCG Pharmacists on prescribing related matters to ensure consistency of patient care and benefit and to benefit from peer support. |